**FORM**

**for submitting a request for public information in writing**

1. Information about the information requestor\*

|  |  |
| --- | --- |
| Name (surname) of the requestor\* |  |
| Postal address or email address\* |  |
| Phone number (with long distance code) |  |

2. Information about the requested information\*

|  |  |
| --- | --- |
| Type, title, details, content of the requested document |  |
| or |  |
| General description of the requested information |  |

3. Contact information for providing a response\* (only those means of communication through which the requestor needs to receive the requested information should be indicated)

|  |  |
| --- | --- |
| Postal address (with zip code) |  |
| Phone |  |
| Fax |  |
| Email. |  |

|  |  |
| --- | --- |
| Date \_\_\_\_\_\_\_\_\_\_\_ | Signature \_\_\_\_\_\_\_\_\_\_\_\_ |