|  |  |
| --- | --- |
|  | Appendix 2  to the Procedure for providing access  to public information  in the Territorial Department of the ESBU in Kyiv and Kyiv region  (paragraph 4 of section III) |

**FORM**

**for submitting a request for public information by email**

**1. Information about the requestor of information**

|  |  |
| --- | --- |
| Name (surname) of the requestor\* |  |
| Postal address or email address\* |  |
| Phone number (with long distance code) |  |

**2. Information about the requested information\***

|  |  |
| --- | --- |
| Type, title, details, content of the requested document |  |
| Or |  |
| General description of the requested information |  |

**3. Contact information for providing a response\* (only those means of communication through which the requestor needs to receive the requested information should be indicated)**

|  |  |
| --- | --- |
| Postal address (with zip code) |  |
| Phone |  |
| Fax |  |
| Email |  |

\_\_\_\_\_\_\_\_\_\_  
\* Fields required by the Law of Ukraine "On Access to Public Information".