Financial management

**Contacts:**

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**Tasks of the department:**

• participation in the formulation of proposals for the Budget declaration;

• ensuring budget planning and execution of the state budget according to expenditures under budget programs, the main manager of which is the ESBU;

• organization of work to ensure the state budget policy in the process of drawing up, reviewing, approving and executing estimates of expenses for the maintenance of the central apparatus and territorial offices of the ESBU, strict compliance with the reasonableness, efficiency and targeted use of funds;

• accounting of the financial and economic activity of the ESBU and preparation of financial and budget statements;

• ensuring compliance with budget legislation when making budget commitments, timely submission for registration of such commitments, making payments in accordance with the budget commitments made, accurate and complete reflection of transactions in accounting and reporting;

• ensuring control over the availability and movement of property, the use of financial and material (intangible) resources in accordance with approved standards and estimates;

• implementation within the scope of competence of control over targeted and effective use of budget funds provided for the implementation of projects, implementation of programs;

• compilation of consolidated financial and budget reporting for budget programs, the main manager of which is the ESBU;

• preparation and submission to the Ministry of Finance of Ukraine of consolidated estimates, distribution of indicators of consolidated estimates, consolidated allocation plans of the general fund of the state budget, the main administrator of which is the ESBU;

• preparing and submitting to lower-level managers of budget funds and recipients of budget funds under budget programs, the main manager of which is the ESBU, limit certificates on budget allocations, processing in the established order and coordinating drafts of their estimates, plans for allocations of the general fund of the budget, plans for the use of budget funds , monthly plans for the use of budget funds and staff lists;

 • development and submission for approval of estimates and allocation plans;

• compilation of consolidated financial and budget statements of the territorial administrations of the ESBU, taking into account the financial and budget statements of their operational and technical structural subdivisions;

• carrying out within the scope of competence, the analysis of financial statements of territorial administrations for the adoption of management decisions.