**FORM**

**for submitting electronic appeals of citizens to the Territorial Department**

**ESBU in Poltava region**

|  |  |
| --- | --- |
| Institution | Territorial Department of the ESBU in Poltava region, Reshetylivska St., 47, Poltava, Poltava region, 36007.  poltava@esbu.gov.ua |
| Electronic appeal\*. | |
| Individual  Collective *(Please note)* | |
| Last name, first name, patronymic (if any) |  |
| Place of residence of the citizen (applicant) |  |
| Type of appeal: Suggestion (comment), application (petition), complaint,\*\* request or demand (Please tick) |  |
| The content of the appeal | *(The essence of the issue raised, comments, statements, complaints, requests or demands).* |
| Date of submission of the electronic application |  |
| Please provide a response within the time limit specified by law. Please provide a response: | |
| Email address or information on other means of communication with the applicant (contact phone number) | *(Specify e-mail)* |
| Signature of the applicant (if there is an electronic digital signature) |  |

|  |
| --- |
| \_\_\_\_\_\_\_\_\_\_\_\_ \* Note: an application made without complying with the specified requirements is returned to the applicant with appropriate explanations  \*\* Citizen appeals should be understood as proposals (comments), statements (petitions) and complaints presented in written or oral form in accordance with the requirements of Article 3 of the Law of Ukraine "On citizen appeals". |