

## ALGORITHM

### consideration of reports on possible facts of corruption or corruption-related offenses, other violations of the Law of Ukraine "On prevention of corruption"

№	Types of notifications about possible facts of corruption or corruption-related offenses, other violations of the Law of Ukraine "On prevention of corruption"	Procedures for consideration of incoming messages	
		with an indication of authorship	anonymously
1	2	3	4
1.	The message does not contain factual data indicating the possible commission of a corruption or corruption-related offense, other violations of the Law of Ukraine "On prevention of corruption" which can be verified	<p>Consideration of the message is terminated without its preliminary consideration, which is noted in the Message log.</p> <p>The notification shall be sent to the Organizational and administrative department for registration and organization of its review in accordance with the Law of Ukraine "On Appeals of citizens" or "On Access to public information" no later than the next day after the date of receipt of the notification.</p> <p>The person who made the notification is informed about the termination of consideration of the notification within three working days by a letter from the Department of prevention and detection of corruption.</p>	<p>Consideration of the message is terminated without its preliminary consideration which is noted in the Message log.</p> <p>An Act on the non-compliance of an anonymous report with the requirements of the Law of Ukraine "On prevention of corruption" is drawn up.</p>
2.	The notification contains information on possible facts of corruption or corruption-related offenses, other violations of the Law of Ukraine "On prevention of corruption" the consideration of which	<p>Consideration of the message is terminated without its preliminary consideration, which is noted in the Message log.</p> <p>The person who made the notification is informed about the termination of the consideration of the notification within three working days by a letter</p>	<p>Consideration of the message is terminated without its preliminary consideration, which is noted in the Message log.</p> <p>The notification is sent to the body or legal entity authorized to conduct a review or investigation of the facts stated in the</p>

	does not fall under the competence of the ESBU.	from the Department for the prevention and detection of corruption, with a simultaneous explanation of the competence of the body or legal entity authorized to carry out the review or investigation of the facts stated in the notification.	notification by letter of the Department of prevention and detection of corruption within three working days.
3.	The notification contains information about possible facts of corruption or corruption-related offences, other violations of the Law of Ukraine "On prevention of corruption" by the head of the Department for prevention and detection of corruption.	Consideration of the message is terminated without its preliminary consideration which is noted in the Message log. The procedure for considering such a notification is determined by the resolution of the Director of the ESBU of the memorandum of the head of the Department of prevention and detection of corruption.	
4.	The notification contains information about possible facts of corruption or corruption-related offences, other violations of the Law of Ukraine "On prevention of corruption" by the Director of the ESBU.	Consideration of the message is terminated without its preliminary consideration, which is noted in the Message Log. The notification within three days is sent by letter of the Department of prevention and detection of corruption to the National Agency for the prevention of corruption which is informed to the person who made the notification by letter of the Department of prevention and detection of corruption.	Consideration of the message is terminated without its preliminary consideration, which is noted in the Message Log. The notification is sent by letter of the Department of prevention and detection of corruption to the National Agency for the prevention of corruption within a three-day period.
5.	The notification contains information about possible facts of corruption or corruption-related offences, other violations of the Law of Ukraine "On Prevention of Corruption" by an employee of the employees of the ESBU, the head of the territorial administration of the ESBU or the head of the authorized	Identification and preliminary consideration of the report is carried out by the Department of Prevention and Detection of Corruption. Based on the results of the preliminary review of the notification, one of the following decisions is made within ten working days: - close the proceedings if the information contained in the notification is contradicted by the materials collected during the preliminary review;	Identification and preliminary consideration of the report is carried out by the Department of Prevention and Detection of Corruption. Based on the results of the preliminary review of the notification, one of the following decisions is made within ten working days: - close the proceedings if the information contained in the notification is contradicted by the materials collected during the preliminary review;

<p>division/authorized person on issues of prevention of corruption of the territorial administration of the ESBU.</p>	<ul style="list-style-type: none"> <li>- appoint an internal (official) inspection or investigation of information in case of confirmation of the facts stated in the message, or the need for further clarification of their authenticity;</li> <li>- to hand over materials to a specially authorized subject in the field of anti-corruption or the State Bureau of Investigation, if signs of a corruption offense or an offense related to corruption are detected.</li> </ul> <p>The results of the preliminary review are immediately reported to the Director of the ESBU.</p> <p>In the event of a decision to appoint an internal (official) inspection or investigation of information in case of confirmation of the facts stated in the notice, or the need for further clarification of their authenticity, the Director of ESBU shall be simultaneously informed of proposals regarding:</p> <ul style="list-style-type: none"> <li>- submission of materials for consideration by the disciplinary commission, in case signs of disciplinary misconduct are revealed during the preliminary review in accordance with the second part of Article 65 of the Law of Ukraine "On Civil Service" and/or the fourth part of Article 36 of the Law of Ukraine "On the Economic Security Bureau of Ukraine";</li> <li>- carrying out an integrity check and/or monitoring the employee's lifestyle, in the case of establishing the grounds provided for in Clause 9 of Section II and Clause 2 of Section III of the Procedure for Conducting Integrity Checks and Monitoring the Lifestyle of Employees of the Economic Security Bureau of</li> </ul>	<ul style="list-style-type: none"> <li>- appoint an internal (official) inspection or investigation of information in case of confirmation of the facts stated in the message, or the need for further clarification of their authenticity;</li> <li>- to hand over materials to a specially authorized subject in the field of anti-corruption or the State Bureau of Investigation, if signs of a corruption offense or an offense related to corruption are detected.</li> </ul> <p>The results of the preliminary review are immediately reported to the Director of the ESBU.</p> <p>In the event of a decision to appoint an internal (official) inspection or investigation of information in case of confirmation of the facts stated in the notice, or the need for further clarification of their authenticity, the Director of ESBU shall be simultaneously informed of proposals regarding:</p> <ul style="list-style-type: none"> <li>- submission of materials for consideration by the disciplinary commission, in case signs of disciplinary misconduct are revealed during the preliminary review in accordance with the second part of Article 65 of the Law of Ukraine "On Civil Service" and/or the fourth part of Article 36 of the Law of Ukraine "On the Economic Security Bureau of Ukraine";</li> <li>- carrying out an integrity check and/or monitoring the employee's lifestyle, in the case of establishing the grounds provided for in Clause 9 of Section II and Clause 2 of Section III of the Procedure for Conducting</li> </ul>
--	--	--

		<p>Ukraine, approved by the order of the Economic Security Bureau of Ukraine from November 19, 2021 No. 19, registered with the Ministry of Justice of Ukraine on January 27, 2022 under No. 94/37430;</p> <p>- conducting an official investigation of persons holding special titles of the Bureau of Economic Security of Ukraine, in case of detection of signs of a disciplinary offence in accordance with the fourth part of Article 14 of the Disciplinary Statute of the National Police of Ukraine, approved by the Law of Ukraine dated March 15, 2018 No. 2337-VIII.</p> <p>If a decision is made to submit the materials for consideration by a specially authorised entity in the field of combating corruption or the State Bureau of Investigation, a letter from the Department for the Prevention and Detection of Corruption.</p> <p>Written information about the results of the preliminary examination of the notification is provided to the author of the notification by letter of the Department for the prevention and detection of corruption within three working days from the day of its completion.</p>	<p>Integrity Checks and Monitoring the Lifestyle of Employees of the Economic Security Bureau of Ukraine, approved by the order of the Economic Security Bureau of Ukraine from November 19, 2021 No. 19, registered with the Ministry of Justice of Ukraine on January 27, 2022 under No. 94/37430;</p> <p>- conducting an official investigation of persons holding special titles of the Economic Security Bureau of Ukraine in case of detection of signs of a disciplinary offence in accordance with the fourth part of Article 14 of the Disciplinary Statute of the National Police of Ukraine, approved by the Law of Ukraine dated March 15, 2018 No. 2337-VIII.</p> <p>In the event of a decision to transfer materials for consideration to a specially authorised entity in the field of anti-corruption or the Economic Security Bureau of Ukraine, a letter from the Department of prevention and detection of corruption.</p>
6.	<p>The notice contains information about possible facts of corruption or corruption-related offenses, other violations of the Law of Ukraine "On prevention of corruption" by an employee of the Territorial Department of the ESBU (except for the head of the territorial administration of the ESBU or the head of</p>	<p>The notification is sent by the Department of prevention and detection of corruption to the authorised unit/authorised person on issues of prevention of corruption of the Territorial Department of ESBU through internal channels (e-mail) created for receiving notifications no later than the next day after the date of receipt of the notification.</p> <p>Identification and preliminary consideration of the report is carried out by the authorized unit/authorized person on issues of prevention of corruption of the Territorial Department of the ESBU in accordance with the Procedure for the organization of work with reports on possible facts of corruption or corruption-related offenses other violations of the Law of Ukraine "On prevention of corruption" in the Economic Security Bureau of Ukraine, approved by the</p>	

	the authorized division/authorized person on matters of prevention of corruption of the Territorial Department of the ESBU ).	order of the Economic Security Bureau of Ukraine dated July 5, 2022 No. 134, registered with the Ministry of Justice of Ukraine on August 11, 2022 under No. 911/38247. About the results of the identification and (or) preliminary examination of the received message, the head of the authorized division/authorized person on issues of prevention of corruption of the territorial administration of the ESBU informs the Department of prevention and detection of corruption through internal channels (e-mail), created for receiving messages, within three working days from on the day of completion of identification and (or) preliminary review.
--	---	---